

**PSA AGM**  
**Venue: ICT Suite, St James**  
**Monday 29<sup>th</sup> January 2018**

Present: Alastair Brown, Victoria Leamon, Kerry Smith, Jo Garo-Falides, , Roz Parsons, Sarah McDonald, Susie Kirby, Angie Howard-Tomes, Libby Woolner

Apologies: Michelle C-E, Allie Stopler, Sarah Dewey, Rachel Preston, Emma Johnston, ,

(CC: Jeremy Payne, Jeremy Broyd, Peter Leddin,)

AB opened meeting with prayer.

Emma Johnston sent apologies with message to say she's booked next "Bag to School" collection for Weds 21<sup>st</sup> March.

KS commenced proceedings for election of new officers:

**Chair**

KS is stepping down

No volunteers

**POSITION REMAINS UNFILLED**

**Vice -Chair**

RP is stepping down

No volunteers

**POSITION REMAINS UNFILLED**

**Treasurer**

Michelle CE sent note to say happy to continue.

VL nominated. KS seconded.

Vice-Treasurer

**POSITION REMAINS UNFILLED**

VL to ask SD if she is happy to continue.

**Secretary**

VL happy to continue.

JG-F nominated. AH-T seconded.

**Vice- Secretary**

AS happy to continue.

SK nominated. LW seconded.

## KS invited review of past events since last meeting;

### Winter Wonderland – Friday 15<sup>th</sup> December

Great success with annual record breaking profit of £940.28

Chocolate Tombola made the most money then Santa, then raffle (thank you to CW for organizing).

JG-F confirmed Tombola went better this year as upped Ticket cost to 50p or 3 for £1 and then reduced the odds of winning to 1 in 3 chance.

A bottle neck was created however with the queue for chocolate tombola and queue for santa clashing. Perhaps think of moving Tombola elsewhere – maybe to reception classroom as it's a draw in itself so people will go and find it and then move the craft to stage where it will be easier to clean up.

Food (hotdogs) didn't make huge profit as too much expenditure. Donations must try and be sought for next events.

Grotto was good.

One external table didn't pay. VL to confirm with MCE.

### Christmas Craft – Monday 4<sup>th</sup> December

AHT got large refund from stockiest as some of the stock was faulty. This money has been paid to MCE.

Free Coloring for kids with no money worked well

### Y5&6 Candlelit Church Service - Monday 18<sup>th</sup> December

RP ran this event and collected money. RP / MCE to confirm profit.

### Christmas Parties (Christmas gifts) - Tuesday 19<sup>th</sup> December - & FREE MUFTI

Big thank you to Helen Hall for organizing all hampers etc.

Children loved the presents and biscuits

Father Christmas was great.

VL to write to Johnathan to say thank you.

## KS invited discussion and planning of Next Events:

### Friday 9<sup>th</sup> February – PSA Mufti Day

£1

### Disco

AS to lead

Date TBC by AS after checking with Rayna Warriner for DJ

Options: Friday 9<sup>th</sup> March or 16<sup>th</sup> March or 23<sup>rd</sup>

*(Note: Rayna is unable to DJ in March, so another plan needs to be found. Potential that she may be unable in the coming years anyway. Since meeting Stacey W-R has come forward offering to lead disco organisation and new plan. Further ideas from committee have been*

- Ben, (Izzy's Dad – from Tree House Theatre) possible other DJ option plus he's already DBS Checked*
- Or Video system with play list?*

*VL to discuss with Stacey and AS).*

## Mother's day (11<sup>th</sup> March) Shop - Friday 9<sup>th</sup> March

AHT to Lead

Templates to go out for mugs, coasters etc... for kids to do over half term and return to order. AHT to just double check lead times for ordering.

## Easter Egg Colouring Competition

Template needs to go home in bags by Friday 16<sup>th</sup> April at latest. Deadline for entries to be In by Friday 23<sup>rd</sup> / Monday 26<sup>th</sup> March to be Judged on the last tues 27<sup>th</sup> / weds 28<sup>th</sup> March by office staff before Easter break up on Thurs 29<sup>th</sup> March.

KS to print at work and deliver to office.

## Easter egg Raffle

SD to confirm she is happy to lead.

The raffle is run by the individual class teachers sometime in the last week before Easter break, but SD to purchase Eggs and bring into school.

## Film Club – Wednesday 2<sup>nd</sup> May - 3:30 – 5pm

Suggestions discussed – Paddington 2?? Ferdinand?? Coco?? but TBC nearer time.

SD to confirm she can shop???

Leader required.

*(Note: Since Meeting Emma Johnston and Cat Wood have volunteered to lead)*

## Fathers' day (17<sup>th</sup>) Shop - Friday 15<sup>th</sup> June

## Global plastic boat challenge - 27<sup>th</sup> june

## Summer Fayre 16<sup>th</sup> June

Val Powis running meetings for fayre at her house. We need a liaison for school. Sarah McD Volunteered to attend on behalf of PSA and to liaise with Rachel Preston. KS to help out with delegation / organisation.

## Leavers disco – Friday 13<sup>th</sup> July

AS to lead and check date with Rayna

## 19<sup>th</sup> July - Leavers Presentation Evening

## AOB:

- Review new Reception in-take pack – can we have tick box to say tick if they *don't* want to be contacted by the PSA
- Electricity is done in the playground. Did Michelle give cheque?
- Mr Broyd couldn't fix the URN – so we need to buy another - **SD to purchase another.**
- Need update from M-CE
  - What have we donated this year
  - What have we raised
  - What have we got left?

**NEXT Meeting: Tuesday 6<sup>th</sup> March – ICT Suite**