

**PSA AGM**  
**Venue: ICT Suite, St James**  
**Monday 26<sup>th</sup> March 2018 – 3:30pm**

Present: Alastair Brown, Victoria Leamon, Michelle Crawford – Ellis, Allie Stopler, Emma Johnston, Angie Howard-Tomes, Catherine Wood, Sarah Issac, Wendy Duffy

Apologies: Kerry Smith, Jo Garo-Falides, Roz Parsons, Sarah McDonald, Susie Kirby, Sarah Dewey, Libby Woolner,

(CC: Jeremy Payne, Jeremy Broyd, Peter Leddin,)

AB opened meeting with prayer.

Michelle Crawford-Ellis chairing today's meeting.

Committee discussed **how to attract more members** as by next year the current committee will be extremely depleted and parents from years Reception 1, 2 and 3 really needed to start to learn the ropes.

Parent forum asked for a meeting straight after school with childcare available and still only 8 people turned up.

SI & WD suggested putting out job description or advertising Job share possibility for chair position and "Buddy up" scheme for new parents to shadow an event so that they can take over next year.

VL suggested inviting groups of parents to get together to come up with and arrange a new event for the children to enjoy with the committee's support should they need it!

VL to write parentmail. Minutes to be shared by parentmail also??

MCE invited **Review of Mother's Day Stall** run by AH-T.

**£165.07 – profit**

Last year was slightly higher profit but we used up a lot of left over stock then and now we more left overs again for next year. Colouring for those who didn't have money worked well so that no child was left out and all enjoyed the event.

MCE & EJ confirmed Bags to school raised £132

MCE invited **review of Disco** run by AS

**£830.67 – profit**

Committee agreed that Phones will be banned for future events due to

- huge distraction from participation in the disco;
- worry of breakages / loss;
- and finally due to the fact that photographs were taken and placed on social media despite AS giving very clear instructions at the start of the event that this should not be done and despite this being a very clear school policy.

Should children arrive with phones, they will be confiscated and given back at the end.

Tuck was put into mixed bags which reduced queues and potentially raised profit. VL confirmed RP had said she would be happy to shop again for next event.

Noise complaint was received so AB to let neighbor know dates in advance

MCE invited discussion of **leavers Disco**.

13<sup>th</sup> July is the current date; however Ben and Rayna are both unavailable so new plan needed.  
AS requested a Year 6 stand alone disco to be held on the 16<sup>th</sup> July at 6pm. This will be DJ'd by Rayna as this is her last one with a child in the school.

Summer disco for other years is now set to be 29<sup>th</sup> June

Reception: 2pm-3pm

Years 1,2,3: 3:15pm - 4:30pm

Years 4&5: 4:45pm - 6pm

AHT booked Ben to DJ this one.

MCE invited discussion of **Easter colouring , raffle**

AHT confirmed all eggs bought and donations received.

Big Thank you to "Surf Steps" for donating all the chocolate mini eggs

Reminders to go out on facebook / parentmail ...tonight etc

MCE invited discussion **Film Club - Weds 2<sup>nd</sup> May 3:30pm**

EJ & CW volunteered to run

Films to be checked out nearer the time as to what has just been released.

EJ & CW to arrange with RP for purchasing refreshments.

2 films to be borrowed / purchased so that reception can go in their own class room as they get too fidgety in the hall and less overwhelmed.

120 max in hall plus reception 60

AHT confirmed **father's day shop** all in hand

MCE invited discussion of **Summer fayre - Sat 16<sup>th</sup> June**

AB confirmed Theme this year will be: "All around the world"

AB working on programme with a QR code

Bbq to be run by scouts - Huge queues last year though so committee considered running a second BBQ stand.

PSA on pimms tent.

Donations required to be advertised;

- Tins and bottles - Friday 18<sup>th</sup> May
- Tombola raffle and gifts - Friday 25<sup>th</sup> May
- Toys and books - Friday 8<sup>th</sup> June
- Cakes and plants - Friday 15<sup>th</sup> June

**AOB**

- Michelle to find a-frame black board which we could step up the advertising

**NEXT Meeting:** - ICT Suite - Monday 23<sup>rd</sup> April - 3:30pm with classroom available manned by teacher for child care.