

PSA AGM
Venue: ICT Suite, St James
Monday 14th May 2018 – 3:30pm

Present: Alastair Brown, Victoria Leamon, Allie Stopler, Angie Howard-Tomes, Catherine Wood, Jo Garo-Falides, Susie Kirby, Sarah Issac, Jane Scalan, Emma Johnston, Michelle Crawford – Ellis,

Apologies: Sarah McDonald, Sarah Dewey, Libby Woolner, Kerry Smith, Roz Parsons,

(CC: Jeremy Payne, Jeremy Broyd, Peter Leddin,)

AB opened meeting with prayer.

A-HT chairing today's meeting.

Welcome to Jane Scalan and introduction of committee and explanation of current PSA situation.

Review of last few events

Easter activities – AHT

All went really well and very popular.

Profit figures TBC from Michelle.

Big thank you to Surf Steps for donating the mini eggs.

Film Club - Weds 2nd May

EJ & CW reported that event was fully sold out and children enjoyed themselves however, huge equipment challenges on both screens meant that the films weren't actually watched in total and children had to be sent to play in the playground.

Toilet duty issues then arose as couldn't use the closest one because cleaners had been in?!

Huge thank you to Jo Uzzell & Louise Porter & Val Finnegan who stepped in to entertain and manage the children whilst the films failed.

Committee debated if the event is worthwhile given these issues.

MC-E confirmed £326.20 in. Receipts from RP for refreshments totaled £75.88 creating profit of; £250.32

It was agreed that if the technical problems can be overcome then the event itself is quite easy to run with few helpers than generally required at a disco.

AS to liaise with Luke (ICT assistant) to see if committee purchased a DVD player would this be compatible with the sound system etc. AS to report back to VL so that we can see about donations / buy a new one.

JS suggested bringing in teddy / cushion for littlies next time.

Next Events

Father's day shop - Friday 15th June

Sarah Issac agreed to shadow AHT for this one!

MCE to prepare float

Summer fayre - Sat 16th June - Theme: "All around the world"

Note from Sarah McDonald.

Rachel Preston and I are meeting on Tuesday to go through the summer fayre prep. We have a meeting at Val's house on the 21st to go through organisation. At the last meeting at Val's it was mentioned about the children doing some bunting flags so I have attached something that could go home if you could maybe pass on to AB please?

- This coming Friday is the first collection date, for tins and bottles if year reps could promote and remind people. Where will these be stored?
- What sort of tins? What stall are they for?

Donations required to be advertised;

- Sweets and bottles - Friday 18th May
- Tombola raffle and gifts - Friday 25th May - Mufti
- Toys and books - Friday 8th June
- Cakes and plants - Friday 15th June

VL to advertise - parentmail and facebook

VL to check with Rachel and Sarah what helpers are required and what stalls.

PSA on pimms tent.

End of term Disco's - Friday 29th June

AS to Lead. DJ Ben booked.

VL to Advertise disco on parentmail

Reception	2pm-3:00pm
Years 1,2,3	3:15pm - 4:30pm
Years 4&5	4:45pm - 6pm

First come first served

Year 6 alone leavers Disco - Monday 16th July -

Year 6 parents likely to arrange with AS and Rayna

Sports Day - Thursday 21st June

AHT coordinating T-shirt sales and clackers - w/c 11th June

Won't be as much as last year as many will likely be re-used from last year.

Summer Term Ice-cream Sales

Jo-G & AK-S have run this for the last 2 years and Jo-G felt it is too much for her to do again this year.

Committee agreed that we would ask each year group to take a week of running the sales.

Jo-G to investigate if Tesco next door will get ice-creams stocked in ready for us on a Friday and at what price – own brand stuff might suffice? This might reduce the shopping issues and cut prep time.

Jo-G to write instructions sheet of how much to buy and what to do etc to pass to year group reps. VL to then allocate weeks to each year group.

CW and EJ agreed to kick this off for Reception on the 25th May

AOB

- JS suggested Pamper night - To Be Discussed further
- Wine tasting night - CW to find prices
- Michelle to find a-frame black board which we could step up the advertising
- Michelle asked AB for fundraising target – astro turf bottom playground. Outside classroom. AB to let us know other targets.
- VL to advertise we need helpers for new intake information evening on Wed the 13th June 6pm and also for Stay and play sessions on Monday 2nd July and Monday 9th July 1pm+
- Reception picnic – Jo-G to lead as niece is starting this year. Jo-G to check with Sarah Mc re last year. Jo-G to inform VL of date to advertise at the 13th June New intake information evening.

NEXT Meeting: - ICT Suite - Monday 11th June 3:30pm