

PSA Meeting
Venue: Staff Room, St James
Monday 18th March 2019 – 7:30pm

Present: Alastair Brown, Victoria Leamon, Jane Scanlan, Matthew Bowen, Kate Walker, Maria Konstanse Bruun, Rebecca London,

Apologies: Jeremy Payne, Maddy Thrower, Judy Parfitt, Emma Johnston, Hannah Muir

(CC: Jeremy Broyd, Peter Leddin,)

Jane Scanlan Chairing

JS invited AB to open the meeting with prayer.

Last events Update:

February Disco – Date Agreed: Wednesday 13th February

JS confirmed event was a great success with £732.77 profit which is great considering we merged the year groups into 2 discos this year. JS confirmed she also thinks she can save costs for next time on the refreshments. JS suggested children should bring their water bottles and place in accessible crates for the event – to cut usage of plastic cups and to prevent spillages within bags under the tables.

Upcoming Events to be discussed / planned and leaders required etc

Would committee members please contact VL to update on actions marked in Red and also please note volunteers / unassigned actions required for activities marked in green.

Mothers Day shop - Friday 29th March

VL confirmed that AHT has all in hand and has been very well shadowed and assisted by Chery Cracknell & Sarah Isaac who now now what they're doing for next year!

AB confirmed that we will be running this from the Church Annexe this year.

Non payers can make a card.

Poster has gone out on parentmail and facebook. Payments can be made from now via office so that children have money ready on the day.

Easter Activities

Easter Egg Colouring Competition

50p per entry to be judged by office staff and prizes awarded on last day of term. 2 Prizes per Class.

VL to send template to office to be printed and given to each child.

Easter Raffle

£1 to enter. Each entry gets mini egg and 2 winners to be drawn from each class. Teachers to collated and draw.

VL to ask for donations or JS to shop for Eggs.

MT to check stock of raffle tickets / get more books donated.

Can Committee members ask companies for Egg Donations and confirm with Victoria Leamon?

April Film Club – Date Agreed: Friday 26th April

Volunteer required to lead and learn ropes for this event – NB this is first week back after Easter so needs to be sorted prior to Easter break.

Film TBC

VL/MT to create facebook event

June Father's Day Shop - Friday 14th June

AHT to lead

Volunteer required to shadow AHT to take over this for next year?

VL / MT to create facebook event

To be discussed at next meeting.

Ice-cream sales

Gemma Harrison agreed to lead this.

Committee asked to make easy pricing.

To be discussed as next meeting.

Summer fayre - Saturday 15th June – 11am – 2pm

A leader and committee of volunteers required???

VL / MT to create facebook event

AB attended first meeting with church and confirmed the following;

Theme: Royalty – i.e. red white and blue to coincide with the Trooping the Colour

Tobias Elwood to be approached to open the event.

Church will fill church and PSA needs to fill playground and school hall.

Church will produce the program – Y5 competition to design from cover.

St John's ambulance cost £66 to attend event so **AB to ensure trained staff cover for the event.**

Scouts will run BBQ

Shows from Choir, dance club and a cricket demo

Dog show

Staff will run bottom playground

PSA to run

- Pimms / Prosecco tent
- all other drinks & refreshments (candy floss / ice-cream / tuck etc)
- Face painting

Donations dates as follows;

Friday 17 th May	Tins & Bottles
Friday 24 th May	Toys and Books (to be stored in school)
Friday 7 th June	Tombola Raffle & gifts
Friday 14 th June	Plants, Chocolates and Cakes

JP to arrange music / PA system

AB to see if Y6 will run stall

VL to book Bouncy Castle; Papa Johns & Slush Puppies & to approach RNLI

MT & MB to canvas for Raffle prizes

MB to approach Pets at Home Christchurch Tennis & Littledown Centre for football coach and "Power Strike"

JS to approach company for a Karate display

KW to approach children entertainers / Magician

MKB to approach Cheryl Hadlan re Eco table and crafts.

VL to ask for Raffle prizes from parents / ideas for tables in parentmail

Volunteer required to contact Ringwood Brewery who will often donate to school fayres.

Committee and parents asked to please contact Victoria with any ideas / companies who might like to attend the fayre / run stalls or games / donate raffle prizes etc???

July Disco and Leavers Disco – Monday 15th July

Reception to Year 5

Year 6 to be done separately by parents.

VL / MT to create facebook event

AOB:

- Maria Konstanse Bruun discussed with committee possibilities of reducing plastic waste around the school. She introduced facebook group “Sobo Wastebusters” as a group parents may like to get involved with. **MKB to liaise with AB** regarding having Cheryl Hadlan from Topps Nurseries come to give talk to staff and children at a morning assembly to tie in with plastic boat challenge??
Committee also discussed having a parents talk in an evening but **need to guage interest for dates and times.**
- **Matthew Bowen looking into opportunity for an Open air summer cinema event and will come back with possible availability dates.**

Other business to be discussed at next meeting (moved from last meeting)..

- **JP to look into how we attach posters / info to calendar.**
 - **GH to create Poster with dates for year for teachers for staff room and one for parents.**
 - **Mr Brown to arrange** buckets to be used by teachers on all entry doors in the mornings for collection of mufti monies
 - Lindsay Bowen offered to run a quiz night from last school. Date to be put in diary at next meeting.
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- **Lindsay Bowen to ensure calendar is updated**
 - **Lindsay Bowen to upload the Minutes / Newsletters / posters to website**

NEXT Meeting: – TBC for a Tues Eve??

Would volunteers for anything, and any actions highlighted in red or Green, contact VL asap to update.

Email: evolutionlets@aol.com

<https://www.facebook.com/victoria.leamon>

Text / Whatsapp: [07899 895902](tel:07899895902)

Many thanks