

PSA Meeting
Venue: Staff Room, St James
Tuesday 7th May 2019 – 7:30pm

Present: Jeremy Payne, Victoria Leamon, Matthew Bowen, Rebecca London, Rebecca Wadey

Apologies: Alastair Brown, Maddy Thrower, Hannah Muir, Jane Scanlan, Susie Kirby, Emma Johnston, Jo Murphy, Angie Howard-Tomes

(CC: Jeremy Broyd, Peter Leddin,)

Victoria Leamon Chairing

JP opened the meeting with prayer.

Last events Update:

Mothers Day shop - Friday 29th March

Profit confirmed by RL £114.22

Easter Egg Colouring Competition

Profit confirmed by RL £79.91

Easter Raffle

VL informed committee that the PSA received £100 from Mrs Mills (governor and pre-school owner) to purchase the eggs for the children. VL has sent a thank you letter and thank you message on PSA facebook page.

However, RL reported that no money has been received for this. **VL to ask AB / JP**

POST MEETING NOTE: Money has been located and RL confirmed profit of £182.20

April Film Club – Date: Friday 26th April

This event was cancelled due to no volunteer to run the event.

Maddy Thrower has volunteered to lead this in future and so **possible date to be sought for this to be re-booked.**

Upcoming Events to be discussed / planned and leaders required etc

Would committee members please contact VL to update **on actions marked in Red** and also please pay attention to **points marked in green which are for actions required, but not yet assigned for activities or for where volunteers are needed.**

June Father's Day Shop - Friday 14th June

AHT to lead

Sarah Isaac & Cheryl Cracknell shadowing AHT to take over this for next year?

VL created facebook event

AHT sent Update as follows:

Fathers Day coaster card templates have arrived. Please can each class send children home with a template. Designs/orders/payment must be back by last day of term (24th) so they will be back in time for the Father's Day shop.

Father's Day shop being sorted by Sarah, Cheryl and I. Will put out request for helpers and details of the shop soon.

Ice-cream sales

A team is now in place to lead this; **Victoria Garo-Falides, Kate Walker, Helen Humby & Jardine Perkins.**
GH has created poster. Sales should start this Friday. **VL to do parentmail.**

Summer fayre - Saturday 15th June – 11am – 2pm

Theme: Royalty – i.e. red white and blue to coincide with the Trooping the Colour

VL Leading

Facebook event created

VL has now met with Val Powis from church.

Following has been booked;

Scouts will run BBQ; Papa Johns Pizzas;

Bouncy Castles, Sumo Suits; Slush Puppy Van, Ice-cream van, Candy Floss, RNLI Stand, Police Car;

Sales Tables; Hair accessories by Little Peeps Bowtique, Allsorts Toys, Sweeties by Emmie, Tropics Skincare,

Football gifts, Jewellery; Second hand toys & books, Crafts, Jams, Cakes, Plants

JP to confirm Y5/6 tables required

Chocolate Tombola, Flower tombola, tins tombola, gift tombola

Face painting; Eco Friendly Crafts; 20p games,

Shows from Choir, dance club and a cricket demo

JP/AB to confirm further demos

Dog show on back playground.

Petting corner on back playground. **Pet owners to contact VL.**

Staff will run bottom playground

VL has sent year group allocations to class reps to arrange helpers for;

Year 5 - Drinks Tent & guess the wine bottle" game VL to pass on contact details for Ringwood Brewery as they will often donate keg of beer to school fayres.

- **Year R - Annexe Refreshments**
- **Year 3 - Sumo Suits and Annexe refreshments**
- **Year 1 – Games**
- **Year 4 - Second hand Children's Toys & Books**
- **Year 2 - Children's Toy Tombola**
- **Year 6 – Chocolate Tombola**

JP to arrange music / PA system

MT & MB to canvas for Raffle prizes

MB to chase Pets at Home, Bransgore

JS to approach company for a Karate display

KW to approach children entertainers / Magician

Committee and parents asked to please contact Victoria with any ideas / companies who might like to attend the fayre / run stalls or games / donate raffle prizes etc???

Still to be discussed:

July Disco and Leavers Disco – Monday 15th July

Reception to Year 5

Year 6 to be done separately by parents?

VL / MT to create facebook event

AOB:

- Hannah Muir has offered to run Eco friends Party pack hire. Committee agreed great idea. **HM to look into prices of buying set of 30.** Hire price to be confirmed - thinking about £10.
- Matthew & Lindsay Bowen running Quiz night – **Date TBC for end of oct/ nov**
- Matthew Bowen offered to speak at new intake meeting to introduce the PSA. **VL to find out dates and to send info to go in pack.**
- Maria Konstanse Bruun has kindly volunteered to take over the PSA second hand uniform sales.
- **Lindsay Bowen to ensure calendar is updated**
- **Lindsay Bowen to upload the Minutes / Newsletters / posters to website**

Other business to be discussed at next meeting (moved from last meeting)..

- **JP to look into how we attach posters / info to calendar.**
- **GH to create Poster with dates for year for teachers for staff room and one for parents.**
- **Mr Brown to arrange** buckets to be used by teachers on all entry doors in the mornings for collection of mufti monies
- Lindsay Bowen offered to run a quiz night from last school. Date to be put in diary at next meeting.

NEXT Meeting: – TBC

*Would volunteers for anything, and any actions highlighted in **red** or **Green**, contact VL asap to update.*

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Many thanks